

# **Financial Statements**

For the Year Ended December 31, 2021 (With Summarized Financial Information for the Year Ended December 31, 2020)

# TABLE OF CONTENTS For the Year Ended December 31, 2021

|                                  | Page |
|----------------------------------|------|
| Independent Auditors' Report     | 1-2  |
| Financial Statements             |      |
| Statement of Financial Position  | 3    |
| Statement of Activities          | 4    |
| Statement of Functional Expenses | 5    |
| Statement of Cash Flows          | 6    |
| Notes to Financial Statements    | 7-16 |



#### **INDEPENDENT AUDITORS' REPORT**

To the Board of Directors of **The Urban Alliance Foundation, Inc.** 

## **Opinion**

We have audited the financial statements of The Urban Alliance Foundation, Inc. (the Foundation), which comprise the statement of financial position as of December 31, 2021, and the related statements of activities, functional expenses and cash flows for the year then ended, and the related notes to the financial statements.

In our opinion, the accompanying financial statements present fairly, in all material respects, the financial position of the Foundation as of December 31, 2021, and the changes in its net assets and its cash flows for the year then ended in accordance with accounting principles generally accepted in the United States of America.

## Basis for Opinion

We conducted our audit in accordance with auditing standards generally accepted in the United States of America (GAAS). Our responsibilities under those standards are further described in the Auditors' Responsibilities for the Audit of the Financial Statements section of our report. We are required to be independent of the Foundation and to meet our other ethical responsibilities in accordance with the relevant ethical requirements relating to our audit. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

#### Responsibilities of Management for the Financial Statements

Management is responsible for the preparation and fair presentation of the financial statements in accordance with accounting principles generally accepted in the United States of America, and for the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, management is required to evaluate whether there are conditions or events, considered in the aggregate, that raise substantial doubt about the Foundation's ability to continue as a going concern within one year after the date that the financial statements are available to be issued.

#### Auditors' Responsibilities for the Audit of the Financial Statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditors' report that includes our opinion. Reasonable assurance is a high level of assurance



but is not absolute assurance and therefore is not a guarantee that an audit conducted in accordance with GAAS will always detect a material misstatement when it exists. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control. Misstatements are considered material if there is a substantial likelihood that, individually or in the aggregate, they would influence the judgment made by a reasonable user based on the financial statements.

In performing an audit in accordance with GAAS, we:

- Exercise professional judgment and maintain professional skepticism throughout the audit.
- Identify and assess the risks of material misstatement of the financial statements, whether
  due to fraud or error, and design and perform audit procedures responsive to those risks.
   Such procedures include examining, on a test basis, evidence regarding the amounts and
  disclosures in the financial statements.
- Obtain an understanding of internal control relevant to the audit in order to design audit
  procedures that are appropriate in the circumstances, but not for the purpose of expressing
  an opinion on the effectiveness of the Foundation's internal control. Accordingly, no such
  opinion is expressed.
- Evaluate the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluate the overall presentation of the financial statements.
- Conclude whether, in our judgment, there are conditions or events, considered in the aggregate, that raise substantial doubt about the Foundation's ability to continue as a going concern for a reasonable period of time.

We are required to communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit, significant audit findings, and certain internal control related matters that we identified during the audit.

#### Other Matter

Report on Summarized Comparative Information

We have previously audited the Foundation's 2020 financial statements, and we expressed an unmodified audit opinion on those audited financial statements in our report dated August 25, 2021. In our opinion, the summarized comparative information presented herein as of and for the year ended December 31, 2020, is consistent, in all material respects, with the audited financial statements from which it has been derived.

Washington, DC November 1, 2022

Marcun LLP

# STATEMENT OF FINANCIAL POSITION December 31, 2021

(With Summarized Financial Information as of December 31, 2020)

-

|  |    | 2021                 |    | 2020                 |
|--|----|----------------------|----|----------------------|
| ASSETS                                   | Φ  | 0 511 507            | φ  | 6 600 200            |
| Cash and cash equivalents Investments    | \$ | 9,511,527            | \$ | 6,688,308            |
| Accounts receivable, net                 |    | 3,669,362<br>369,730 |    | 3,253,200<br>317,531 |
| Grants and contributions receivable, net |    | 3,376,746            |    | 2,737,181            |
| Other assets                             |    | 68,826               |    | 160,615              |
| Property and equipment, net              |    | 3,871                |    | 100,013              |
| Property and equipment, het              |    | 3,071                |    | 10,370               |
| TOTAL ASSETS                             | \$ | 17,000,062           | \$ | 13,167,205           |
| LIABILITIES AND NET ASSETS Liabilities   |    |                      |    |                      |
| Accounts payable and accrued expenses    | \$ | 190,689              | \$ | 236,033              |
| Deferred revenue                         |    | 1,563,363            |    | 939,474              |
| Deferred rent                            |    | 24,872               |    | 34,906               |
| Capital lease obligation                 |    | 7,446                |    | 7,446                |
| Paycheck protection program loan payable |    |                      |    | 1,463,887            |
| TOTAL LIABILITIES                        |    | 1,786,370            |    | 2,681,746            |
| Net Assets Without donor restrictions    |    |                      |    |                      |
| Undesignated                             |    | 6,645,504            |    | 1,761,936            |
| Board-designated                         |    | 3,205,500            |    | 3,205,500            |
| Board doolgratod                         |    | 0,200,000            |    | 0,200,000            |
| Total Without Donor Restrictions         |    | 9,851,004            |    | 4,967,436            |
| With donor restrictions                  |    | 5,362,688            |    | 5,518,023            |
| TOTAL NET ASSETS                         |    | 15,213,692           |    | 10,485,459           |
| TOTAL LIABILITIES AND NET ASSETS         | \$ | 17,000,062           | \$ | 13,167,205           |

## **STATEMENT OF ACTIVITIES**

# For the Year Ended December 31, 2021

(With Summarized Financial Information for the Year Ended December 31, 2020)

|  | Without Donor<br>Restrictions | With Donor<br>Restrictions | 2021<br>Total | 2020<br>Total |
|--|-------------------------------|----------------------------|---------------|---------------|
| REVENUE AND SUPPORT                          | 1103110110113                 | 1103110110113              | Total         | Total         |
| Grants and contributions                     | \$ 1,263,518                  | \$ 6,862,672               | \$ 8,126,190  | \$ 6,266,021  |
| Contracts                                    | 3,242,911                     | Ψ 0,002,072                | 3,242,911     | 3,402,516     |
| Federal grants                               | 696,953                       | _                          | 696,953       | 1,572,794     |
| Investment income, net                       | 167,584                       | _                          | 167,584       | 136,448       |
| Donated facilities and services              | 20,084                        | _                          | 20,084        | 167,693       |
| Other income                                 | 5,203                         | _                          | 5,203         | 1,776         |
| Net assets released from restrictions:       | 0,200                         | _                          | 3,203         | 1,770         |
| Satisfaction of purpose restrictions         | 6,606,299                     | (6,606,299)                | _             | _             |
| Satisfaction of time restrictions            | 411,708                       | (411,708)                  |               | <u>-</u>      |
| Satisfaction of time restrictions            | 411,700                       | (411,700)                  |               |               |
| TOTAL REVENUE                                |                               |                            |               |               |
|  | 10 414 060                    | (155 225)                  | 10 050 005    | 11 517 010    |
| AND SUPPORT                                  | 12,414,260                    | (155,335)                  | 12,258,925    | 11,547,248    |
| EVDENCES                                     |                               |                            |               |               |
| EXPENSES                                     |                               |                            |               |               |
| Program Services:                            | 0 000 740                     |                            | 0 000 740     | 7 407 050     |
| Workforce development programs               | 6,320,740                     | -                          | 6,320,740     | 7,107,653     |
| Program development                          | 841,397                       | -                          | 841,397       | 786,258       |
| Youth programs                               | 804,988                       |                            | 804,988       | 1,107,029     |
| Total Program Services                       | 7,967,125                     | _                          | 7,967,125     | 9,000,940     |
| J  | , ,                           |                            | , ,           | , ,           |
| Supporting Services:                         |                               |                            |               |               |
| Development and fundraising                  | 712,406                       | -                          | 712,406       | 692,587       |
| Management and general                       | 315,048                       | -                          | 315,048       | 127,235       |
| 3  | <u> </u>                      |                            | ,             | ,             |
| Total Supporting Services                    | 1,027,454                     |                            | 1,027,454     | 819,822       |
|  |                               |                            |               |               |
| TOTAL EXPENSES                               | 8,994,579                     |                            | 8,994,579     | 9,820,762     |
|  |                               |                            |               |               |
| Change in Net Assets from Operations         | 3,419,681                     | (155,335)                  | 3,264,346     | 1,726,486     |
|  |                               |                            |               |               |
| Other activity:                              |                               |                            |               |               |
| Paycheck protection program loan forgiveness | 1,463,887                     |                            | 1,463,887     |               |
|  |                               |                            |               |               |
| CHANGE IN NET ASSETS                         | 4,883,568                     | (155,335)                  | 4,728,233     | 1,726,486     |
|  |                               |                            |               |               |
| NET ASSETS, BEGINNING OF YEAR                | 4,967,436                     | 5,518,023                  | 10,485,459    | 8,758,973     |
|  |                               |                            |               |               |
| NET ASSETS, END OF YEAR                      | \$ 9,851,004                  | \$ 5,362,688               | \$ 15,213,692 | \$ 10,485,459 |

# STATEMENT OF FUNCTIONAL EXPENSES

## For the Year Ended December 31, 2021

(With Summarized Financial Information for the Year Ended December 31, 2020)

Program Sorvices Supporting Sorvices

|                               |                                      | Program                | Program Services  |                              |                                   | Supporting Services    |                                 |               |               |
|-------------------------------|--------------------------------------|------------------------|-------------------|------------------------------|-----------------------------------|------------------------|---------------------------------|---------------|---------------|
|                               | Workforce<br>Development<br>Programs | Program<br>Development | Youth<br>Programs | Total<br>Program<br>Services | Development<br>and<br>Fundraising | Management and General | Total<br>Supporting<br>Services | 2021<br>Total | 2020<br>Total |
| Staff salaries                | \$ 2,005,824                         | \$ 535,888             | \$ 225,843        | \$ 2,767,555                 | \$ 449,881                        | \$ 209,235             | \$ 659,116                      | \$ 3,426,671  | \$ 3,933,819  |
| Program intern wages          | 2,774,566                            | -                      | 348,253           | 3,122,819                    | -                                 | -                      | -                               | 3,122,819     | 2,961,278     |
| Employee benefits             | 761,270                              | 117,818                | 91,747            | 970,835                      | 91,887                            | 33,691                 | 125,578                         | 1,096,413     | 1,095,790     |
| Professional fees             | 167,740                              | 112,307                | 77,836            | 357,883                      | 90,609                            | 29,961                 | 120,570                         | 478,453       | 822,205       |
| Occupancy and utilities       | 244,668                              | 32,569                 | 31,160            | 308,397                      | 27,576                            | 31,502                 | 59,078                          | 367,475       | 386,483       |
| Student sponsorships, awards  |                                      |                        |                   |                              |                                   |                        |                                 |               |               |
| and training                  | 143,024                              | 577                    | 4,450             | 148,051                      | 131                               | -                      | 131                             | 148,182       | 287,440       |
| Computer supplies             | 57,457                               | 16,286                 | 7,320             | 81,063                       | 7,953                             | 2,639                  | 10,592                          | 91,655        | 106,106       |
| Miscellaneous                 | 24,584                               | 3,645                  | 3,597             | 31,826                       | 14,173                            | 2,811                  | 16,984                          | 48,810        | 27,668        |
| Printing                      | 32,866                               | 4,375                  | 4,186             | 41,427                       | 6,134                             | 1,534                  | 7,668                           | 49,095        | 45,467        |
| Telecommunications            | 32,559                               | 4,713                  | 3,584             | 40,856                       | 4,180                             | 1,148                  | 5,328                           | 46,184        | 53,318        |
| Insurance                     | 22,107                               | 2,943                  | 2,815             | 27,865                       | 2,492                             | 1,032                  | 3,524                           | 31,389        | 18,067        |
| Office supplies               | 15,278                               | 2,779                  | 1,889             | 19,946                       | 8,328                             | 570                    | 8,898                           | 28,844        | 8,840         |
| Dues, fees and subscriptions  | 13,808                               | 1,225                  | 788               | 15,821                       | 5,446                             | 246                    | 5,692                           | 21,513        | 14,418        |
| Meals and entertainment       | 9,980                                | 2,265                  | 418               | 12,663                       | 1,233                             | 153                    | 1,386                           | 14,049        | 6,913         |
| Travel                        | 8,506                                | 3,141                  | 274               | 11,921                       | 160                               | 223                    | 383                             | 12,304        | 34,838        |
| Depreciation and amortization | 6,369                                | 848                    | 811               | 8,028                        | 718                               | 297                    | 1,015                           | 9,043         | 16,418        |
| Public relations              | 134_                                 | 18_                    | 17_               | 169_                         | 1,505                             | 6_                     | 1,511                           | 1,680         | 1,694         |
| TOTAL EXPENSES                | \$ 6,320,740                         | \$ 841,397             | \$ 804,988        | \$ 7,967,125                 | \$ 712,406                        | \$ 315,048             | \$ 1,027,454                    | \$ 8,994,579  | \$ 9,820,762  |

## STATEMENT OF CASH FLOWS

## For the Year Ended December 31, 2021

(With Summarized Financial Information for the Year Ended December 31, 2020)

|   |    | 2021        |    | 2020      |
|---|----|-------------|----|-----------|
| CASH FLOWS FROM OPERATING ACTIVITIES                          |    |             |    |           |
| Change in net assets  | \$ | 4,728,233   | \$ | 1,726,486 |
| Adjustments to reconcile change in net assets to net cash     |    |             |    |           |
| provided by operating activities:                             |    |             |    |           |
| Change in present value discount for grants and contributions |    | -           |    | (21,641)  |
| Change in allowance for doubtful accounts                     |    | 86,740      |    | (9,600)   |
| Realized loss (gain) on investments                           |    | 3,290       |    | (163)     |
| Unrealized gains on investments                               |    | (101,045)   |    | (82,975)  |
| Depreciation and amortization                                 |    | 9,043       |    | 16,418    |
| Paycheck protection program loan forgiveness                  |    | (1,463,887) |    | -         |
| Changes in assets and liabilities:                            |    |             |    |           |
| Accounts receivable   |    | (138,939)   |    | 59,979    |
| Grants and contributions receivable                           |    | (639,565)   |    | (100,723) |
| Other assets  |    | 91,789      |    | (78,969)  |
| Accounts payable and accrued expenses                         |    | (45,344)    |    | (151,564) |
| Deferred revenue  |    | 623,889     |    | (25,040)  |
| Deferred rent   |    | (10,034)    |    | 4,370     |
| Deletica felit  | -  | (10,004)    |    | 7,010     |
| NET CASH PROVIDED BY OPERATING ACTIVITIES                     |    | 3,144,170   |    | 1,336,578 |
| CASH FLOWS FROM INVESTING ACTIVITIES                          |    |             |    |           |
| Purchase of investments                                       |    | (618,407)   |    | (661,331) |
| Sale of investments   |    | 855,277     |    | 1,037,695 |
| Purchase of property and equipment                            |    | (2,544)     |    | -         |
| NET CASH PROVIDED BY INVESTING ACTIVITIES                     |    | 234,326     |    | 376,364   |
|   |    |             |    |           |
| CASH FLOWS FROM FINANCING ACTIVITIES                          |    |             |    |           |
| Payments on capital lease obligation                          |    | -           |    | (14,892)  |
| Proceeds from paycheck protection program loan payable        |    | -           |    | 1,463,887 |
|   |    |             |    |           |
| NET CASH PROVIDED BY FINANCING ACTIVITIES                     |    |             |    | 1,448,995 |
| NET INCREASE IN CASH AND CASH EQUIVALENTS                     |    | 3,378,496   |    | 3,161,937 |
| CASH AND CASH EQUIVALENTS, BEGINNING OF YEAR                  |    | 8,269,418   |    | 5,107,481 |
| CASH AND CASH EQUIVALENTS, END OF YEAR                        | \$ | 11,647,914  | \$ | 8,269,418 |
| Reconciliation of cash and cash equivalents                   |    |             |    |           |
| Cash and cash equivalents                                     | \$ | 9,511,527   | \$ | 6,688,308 |
| Cash held for investment purposes                             | Ψ  | 2,136,387   | Ψ  | 1,581,110 |
| Casifficia for investificit purposes                          |    | 2,130,301   |    | 1,361,110 |
| Total Cash and Cash Equivalents                               | \$ | 11,647,914  | \$ | 8,269,418 |
| NONCASH FINANCING ACTIVITIES                                  |    |             |    |           |
| Paycheck protection program loan forgiveness                  | \$ | 1,463,887   | \$ | _         |
| , <sub>[</sub>  |    | ., ,        |    |           |

## NOTES TO FINANCIAL STATEMENTS For the Year Ended December 31, 2021

\_\_\_\_

1. Organization and Summary of Significant Accounting Policies

#### **Organization**

The Urban Alliance Foundation, Inc. (the Foundation) was incorporated on August 11, 1995, under the laws of the District of Columbia. The Foundation was originally founded and created by a small group of volunteers to provide the tools necessary for youth living in underresourced Washington, DC neighborhoods to excel. The Foundation has expanded to serve youth in Washington, DC; Baltimore, MD; Montgomery County, MD; Chicago, IL, Northern Virginia (Arlington, Alexandria and Fairfax County) and Detroit, MI. The Foundation mobilizes a variety of community resources to provide youth with otherwise unavailable educational and employment opportunities. Its mission is to empower under-resourced youth to aspire, work and succeed through paid internships, professional skills training and mentoring. These activities are funded primarily from grants, contributions and contracts from businesses, corporations, nonprofit organizations, community members and the federal government.

#### **Basis of Accounting**

The accompanying financial statements of the Foundation have been prepared on the accrual basis of accounting in accordance with accounting principles generally accepted in the United States of America (GAAP). Consequently, revenue is recognized when earned and expenses are recognized when the obligation is incurred.

#### Cash Equivalents

The Foundation considers money market funds with maturities at time of purchase that are ninety days or less to be cash equivalents.

#### **Investments**

Investments consist of equity and fixed-income bond mutual funds and cash held in its operating reserve account. Investments are reported at fair value in the accompanying financial statements. Fair value is the price that would be received to sell an asset or paid to transfer a liability in an orderly transaction between market participants at the measurement date.

The change in unrealized appreciation or depreciation of investments is included in net investment income in the accompanying statement of activities. Realized gains and losses on sales of investments are computed on an average cost method, and are recorded on the trade date of the transaction and included in net investment income in the accompanying statement of activities.

#### **Fair Value Measurement**

In accordance with the accounting standards for fair value measurement for those assets and liabilities measured at fair value on a recurring basis, the Foundation has categorized its applicable financial instruments into a required fair value hierarchy. The fair value hierarchy gives the highest priority to quoted prices in active markets for identical assets or liabilities (Level 1) and the lowest priority to unobservable inputs (Level 3). If the inputs used to measure the financial instruments fall within different levels of the hierarchy, the categorization is based on the lowest level input that is significant to the fair value measurement of the instrument.

## NOTES TO FINANCIAL STATEMENTS For the Year Ended December 31, 2021

\_\_\_\_

1. Organization and Summary of Significant Accounting Policies (continued)

#### Fair Value Measurement (continued)

The applicable financial assets and liabilities are categorized based on the inputs to the valuation techniques as follows:

Level 1 – Inputs based on quoted prices (unadjusted) in active markets for identical assets or liabilities accessible at the measurement date.

Level 2 – Inputs other than quoted prices included in Level 1 that are observable for the asset or liability, either directly or indirectly, such as quoted prices for similar assets or liabilities in active markets.

Level 3 – Unobservable inputs for the asset or liability, including the reporting entity's own assumptions in determining the fair value measurement.

As of December 31, 2021, only the Foundation's investments, as described in Note 2 of these financial statements, were measured at fair value on a recurring basis.

#### Receivables

Receivables that are expected to be collected within one year are recorded at net realizable value. Receivables that are expected to be collected in future years are recorded at the net present value of their estimated future cash flows. The Foundation uses the allowance method to record potentially uncollectible receivables. The allowance is based on prior years' experience and management's analysis of specific receivables.

#### **Property and Equipment and Related Depreciation and Amortization**

Property and equipment are recorded at cost. The Foundation capitalizes expenditures for property and equipment that are in excess of \$1,250 and that have useful lives of more than one year. Depreciation on computers, office equipment and licenses is provided for on a straight-line basis over the estimated useful lives of the assets, which range from two to five years. The cost of property and equipment retired or disposed of is removed from the accounts, along with the related accumulated depreciation and amortization, and any gain or loss is reflected in revenue and support or expense in the accompanying statement of activities. Major additions are capitalized, while replacements, maintenance and repairs that do not improve or extend the lives of the respective assets are expensed as incurred.

#### **Net Assets**

The Foundation's net assets are reported as follows:

Net assets without donor restrictions represent the portion of expendable funds that are
available for any purpose in performing the primary objectives of the Foundation at the
discretion of the Foundation's management and the Board of Directors (the Board).
From time to time, the Board designates a portion of these net assets for specific
purposes, which makes them unavailable for use at management's discretion. The
Board has designated \$3,205,500 of net assets without donor restrictions to be used
as described in Note 6.

## NOTES TO FINANCIAL STATEMENTS For the Year Ended December 31, 2021

\_\_\_\_

1. Organization and Summary of Significant Accounting Policies (continued)

## **Net Assets (continued)**

• Net assets with donor restrictions represent funds that are specifically restricted by donors for use in various programs and/or for a specific period of time. These donor restrictions can be temporary in nature in that they will be met by actions of the Foundation or by the passage of time. Other donor restrictions are perpetual in nature, whereby the donor has stipulated that the funds be maintained in perpetuity. As of December 31, 2021, the Foundation had no net assets with donor restrictions that are required to be maintained in perpetuity.

#### Revenue Recognition

Unconditional contributions and grants are reported as revenue and support in the year in which payments are received and/or unconditional promises to give are made. Unconditional grants and contributions are recorded as with or without donor restrictions depending upon the existence and/or nature of any donor restrictions. Unconditional support that is restricted by the donor is reported as an increase in net assets with donor restrictions and then reclassified to net assets without donor restrictions when the restriction expires. Unconditional promises to give that have been awarded to the Foundation, but not yet received, are reflected as grants and contributions receivable in the accompanying statement of financial position. A contribution is considered conditional if the agreement includes a measureable performance or barrier and a right of return. Conditional promises to give are not recognized until they become unconditional, that is, when the barrier(s) in the agreement are met.

The Foundation has cost-reimbursable grants with U.S. government agencies and are conditioned upon certain performance requirements and are recognized as conditions have been met. Amounts related to these conditional grants that are recognized and released in the same year are included as grants and contributions without donor restrictions in the accompanying statement of activities. Revenue recognized on these grants for which billings have not been collected from the grantors is included in grants and contributions receivable in the accompanying statement of financial position.

The Foundation also has other contracts with private organizations in exchange for services. These contracts contain multiple performance obligations, and revenue under these contracts is recognized at the point in time that the performance obligations are provided under the contract. Revenue recognized on the contracts for which payments have not been received is reflected as accounts receivable in the accompanying statement of financial position. Contract payments received but not yet expended for the purpose of the contract are reflected as deferred revenue in the accompanying statement of financial position. The Foundation's deferred revenue are short-term in nature and are recognized as contract revenue in the following fiscal year when the performance obligations are met.

#### **Donated Facilities and Services**

In-kind contributions are recognized as revenue and expense in the accompanying statement of activities at their estimated fair value, as provided by the donor, at the date of receipt. In-kind contributions consist of contributed facilities that benefit both program and supporting services.

## NOTES TO FINANCIAL STATEMENTS For the Year Ended December 31, 2021

\_\_\_\_

1. Organization and Summary of Significant Accounting Policies (continued)

## **Functional Allocation of Expenses**

The costs of providing the various programs and other activities have been summarized on a functional basis in the accompanying statement of functional expenses. Expenses directly attributable to a specific functional area have been reported as an expense of that function. Direct salaries and benefits are allocated based on time sheets. Shared costs that benefit multiple functional areas have been allocated among the various functional areas based on the percentage of direct costs to total costs.

## **Estimates**

The preparation of financial statements in conformity with GAAP requires management to make estimates and assumptions that affect certain reported amounts and disclosures. Accordingly, actual results could differ from those estimates.

#### 2. Investments

The following table summarizes the Foundation's investments, measured at fair value on a recurring basis, as of December 31, 2021:

|  | _Fair Value_              | Quoted Prices<br>in Active<br>Markets for<br>Identical<br>Assets/<br>Liabilities<br>(Level 1) | Signific<br>Othe<br>Observ<br>Inpu<br>(Leve | er<br>able<br>ts | Unobs<br>Inp | ficant<br>ervable<br>outs<br>rel 3) |
|--|---------------------------|---|---|------------------|--------------|-------------------------------------|
| Equity mutual funds Fixed-income bond mutual funds           | \$ 1,160,064<br>372,911   | \$ 1,160,064<br>372,911   | \$  | -                | \$           | -                                   |
| Total Investments<br>Measured in the<br>Fair Value Hierarchy |                           | <u>\$ 1,532,975</u>   | \$  | <u>-</u>         | \$           |                                     |
| Cash Total Investments                                       | 2,136,387<br>\$ 3,669,362 |   |   |                  |              |                                     |

The Foundation used the following methods and significant assumptions to estimate fair value:

Mutual funds— Valued based on quoted prices available in active markets for identical assets.

## NOTES TO FINANCIAL STATEMENTS For the Year Ended December 31, 2021

\_\_\_\_

## 2. Investments (continued)

Investment income for the year ended December 31, 2021, is summarized as follows:

| Unrealized gain        | \$<br>101,045 |
|------------------------|---------------|
| Realized loss          | (3,290)       |
| Interest and dividends | <br>69,829    |
| Investment Income. Net | \$<br>167.584 |

#### Receivables

Accounts receivable totaled \$1,511,537 as of December 31, 2022, less an allowance for doubtful accounts of \$114,540. All accounts receivable are anticipated to be received within one year.

Grants and contributions receivable represent amounts due from foundations, corporations and individual donors. Grants and contributions receivable were due as follows as of December 31, 2021:

| Less than one year                        | \$ 2,612,355        |
|---|---------------------|
| One to five years                         | 800,000             |
| Total Grants and Contributions Receivable | 3,412,355           |
| Less: Discount to Net Present Value       | (35,609)            |
| Grants and Contributions Receivable, Net  | <u>\$ 3,376,746</u> |

The Foundation also has received various other conditional grants from private organizations totaling \$2,477,450 as of December 31, 2021. During the year ended December 31, 2021, the Foundation recognized \$861,595 of revenue from these conditional grants. As of December 31, 2021, the Foundation has yet to recognize revenue of approximately \$921,000 related to these conditional grants as conditions have not been met by the Foundation nor approved by the grantors.

## 4. Property and Equipment

Property and equipment consisted of the following at December 31, 2021:

| Computer and office equipment                   | \$        | 22,463    |
|---|-----------|-----------|
| Equipment under capital leases                  |           | 74,460    |
| Software  |           | 51,377    |
| Total Property and Equipment                    |           | 148,300   |
| Less: Accumulated Depreciation and Amortization |           | (144,429) |
| Property and Equipment, Net                     | <u>\$</u> | 3,871     |

Depreciation and amortization expense totaled \$9,043 for the year ended December 31, 2021.

# NOTES TO FINANCIAL STATEMENTS For the Year Ended December 31, 2021

\_\_\_\_

## 5. Paycheck Protection Program Loan Payable

On April 17, 2020, the Foundation entered into a Small Business Administration (SBA) loan with its financial institution under the Paycheck Protection Program (PPP) for the amount of \$1,463,887. The loan had a fixed interest rate of 1% perannum. Consecutive monthly payments of principal and interest were commenced one month after the earlier of the following: (1) the date the financial institution receives the applicable forgiveness amount from the SBA; or (2) the date that is 10 months after the end of the forgiveness pursuant to the PPP, which established minimum amounts of the loan to be used to cover payroll costs and the remainder used for mortgage interest, rent and utility costs over a specified period of time after the loan is made, assuming the number of employees and compensation levels are maintained. The Foundation applied for PPP loan forgiveness and SBA approved the forgiveness on April 27, 2021. The Foundation recognized PPP loan forgiveness of \$1,463,887 during the year ended December 31, 2021 accordingly.

#### 6. Net Assets

## **Net Assets Without Donor Restrictions**

As of December 31, 2021, the Foundation's net assets without donor restrictions were as follows:

| Undesignated                                | \$ 6,645,504 |
|---|--------------|
| Board-designated                            | 3,205,500    |
| Total Net Assets Without Donor Restrictions | \$ 9.851.004 |

The Foundation's net assets without donor restrictions are composed of undesignated amounts and board-designated amounts for an operating reserve. The Board of the Foundation has established an operating reserve fund to provide for future financial needs and special projects of the Foundation. Such funds, including all allocable investment income on the funds, are reflected as board-designated net assets in the accompanying financial statements. There were no additions to the board-designated funds and there were also no funds used during the year ended December 31, 2021.

The Foundation does not consider its board-designated fund to be a quasi-endowment fund.

#### **Net Assets With Donor Restrictions**

As of December 31, 2021, net assets with donor restrictions were restricted for the following:

| Workforce development programs           | \$ 3,019,146 |
|--|--------------|
| Program development                      | 115,209      |
| Youth programs                           | 125,000      |
| Restricted due to time                   | 2,103,333    |
| Total Net Assets With Donor Restrictions | \$ 5362688   |

## NOTES TO FINANCIAL STATEMENTS For the Year Ended December 31, 2021

\_\_\_\_

## 6. Net Assets (continued)

#### **Net Assets With Donor Restrictions (continued)**

Net assets were released from donor restrictions by incurring expenses that satisfied the restricted purposes. For the year ended December 31, 2021, net assets released from restrictions were as follows:

Satisfaction of purpose restrictions:

| Workforce development programs             | \$ 6,132,781 |
|--|--------------|
| Matching funds                             | 426,397      |
| Youth programs                             | 47,121       |
| Total Satisfaction of Purpose Restrictions | 6,606,299    |

Satisfaction of time restrictions 411,708

Total Not Accets Delegand from Denor Destrictions # 7,040,007

Total Net Assets Released from Donor Restrictions \$\frac{\\$7,018,007}{\}}

#### 7. Donated Facilities

The Foundation received donated facilities of \$20,084 during the year ended December 31, 2021.

## 8. Commitments and Contingencies

### Office Leases

<u>District of Columbia</u>: The Foundation occupies office space under a five-year agreement for office space and related services from a limited liability company owned by one of the Foundation's board members. The current agreement expires on October 31, 2022. The agreement can be terminated by either party with six months' written notice without cause. Under the terms of the agreement, the fee for the space and office services escalates annually by the greater of 2% or the annual increase in the U.S. City Average Consumer Price Index. The payments required for the space and services are estimated to be below fair value. Management's estimate of the difference between fair value and the amount paid by the Foundation has been recorded as an in-kind contribution and corresponding donated rent expense.

<u>Baltimore</u>: The Foundation leases office space under a three-year operating lease that expires on November 30, 2023. The rent escalates by 3% annually beginning December 1, 2021. In addition, the landlord charges additional rent for common areas and building maintenance.

<u>Chicago</u>: The Foundation leases office space under a five-year operating lease which is scheduled to expire on August 31, 2023. Under the terms of the lease, rent escalates annually per an established schedule in accordance with the lease term. The lease provides for three months of rent abatement. In addition, the landlord charges additional amounts for utilities.

## NOTES TO FINANCIAL STATEMENTS For the Year Ended December 31, 2021

\_\_\_\_\_

## 8. Commitments and Contingencies (continued)

#### Office Leases (continued)

Under GAAP, scheduled rent increases over a lease term are recognized on a straight-line basis over the term of the lease. The difference between the GAAP rent expense and the required lease payments is recorded as deferred rent in the accompanying statement of financial position.

Future minimum lease payments for the stated terms of these leases subject to increases based on operating expenses, real estate taxes and consumer price index adjustments, are as follows:

| For the Year Ending  December 31, |                   |
|-----------------------------------|-------------------|
| Becomber 61,                      |                   |
| 2022                              | \$ 302,070        |
| 2023                              | 74,649            |
| Total                             | <u>\$ 376,719</u> |

Rent expense under all of these lease agreements, exclusive of the in-kind rent recognized, totaled \$347,392 for the year ended December 31, 2021, and is included in occupancy and utilities in the accompanying statement of functional expenses.

#### **Concentration of Credit Risk**

The Foundation maintains its cash and cash equivalents with certain commercial financial institutions. While the amounts, at times, may exceed the Federal Deposit Insurance Corporation (FDIC) insured limit of \$250,000 per depositor per institution, the Foundation monitors the creditworthiness of these institutions and has not experienced, nor does it anticipate, any loss of funds. As of December 31, 2021, the Foundation's balance in excess of the amount guaranteed by the FDIC was approximately \$8,078,000.

## 9. Availability and Liquidity

The Foundation's financial assets available within one year of the statement of financial position date for general expenditures were as follows:

| Financial assets at year-end:  |                      |
|--|----------------------|
| Cash and cash equivalents  | \$ 9,511,527         |
| Investments  | 3,669,362            |
| Accounts receivable, net   | 369,730              |
| Grants and contributions receivable, net   | 3,376,746            |
| Total Financial Assets at Year-End   | 16,927,365           |
| Less amount not available to be used within one year: Amounts unavailable for general expenditures within one year Amounts unavailable to management without Board approval: | (755,861)            |
| Board-designated   | (3,205,000)          |
| Financial Assets Available to Meet General Expenditures Within One Year  | <u>\$ 12,966,504</u> |

## NOTES TO FINANCIAL STATEMENTS For the Year Ended December 31, 2021

\_\_\_\_

## 9. Availability and Liquidity (continued)

The Foundation has various sources of liquidity at its disposal, including cash and cash equivalents, which are available for general expenditures, liabilities and other obligations as they come due. Management is focused on ensuring the financial liquidity of the Foundation throughout the year. The Foundation monitors its cash flow needs on quarterly basis and is aware of the cyclical nature of cash flows related to the timing of the Foundation's various funding sources and programmatic expenditures. As part of the Foundation's liquidity plan, excess cash is invested in short-term investment vehicles, including money market funds and certificates of deposit. The Foundation can liquidate these cash equivalents at any time to make funds available for current cash flow needs. Additionally, the Foundation has a board-designated operating reserve fund that could be liquidated and made available for current operations with Board approval, if necessary.

#### 10. Related Parties

As disclosed in Note 8, during the year ended December 31, 2021, the Foundation leased office space from a limited liability company owned by one of the Foundation's board members. The Foundation paid approximately \$253,000 under this agreement for rent, utilities, maintenance, office cleaning and other occupancy fees.

#### 11. Pension Plan

The Foundation maintains a defined contribution pension plan under Section 403(b) of the Internal Revenue Code (the IRC) that covers substantially all of the Foundation's full-time employees. Employees may elect to defer and contribute to the plan a portion of their compensation up to the federal tax limitation. The Foundation matches employee contributions to the plan up to 3% of an employee's annual salary. The Foundation's matching contributions for the year ended December 31, 2021, totaled \$68,151.

#### 12. Income Taxes

Under the IRC Section 501(c)(3), the Foundation is exempt from federal taxes on income other than net unrelated business income. No provision for income taxes is required as of December 31, 2021, as the Foundation had no taxable net realized business income. The Foundation has adopted the authoritative guidance relating to accounting for uncertainty in income taxes included in FASB Accounting Standards Codification Topic 740, *Income Taxes*. These provisions provide consistent guidance for the accounting for uncertainty in income taxes recognized in an entity's financial statements and prescribe a threshold of "more likely than not" for recognition and derecognition of tax positions taken or expected to be taken in a tax return. The Foundation evaluated its uncertainty in income taxes for the year ended December 31, 2021, and determined that there were no matters that would require recognition in the financial statements or that may have any effect on its tax-exempt status. As of December 31, 2021, there are no audits for any tax periods pending or in progress. It is the Foundation's policy to recognize interest and/or penalties related to uncertainty in income taxes, if any, in income tax or interest expense.

## NOTES TO FINANCIAL STATEMENTS For the Year Ended December 31, 2021

#### 13. Reclassifications

Certain 2020 amounts have been reclassified to conform to the 2021 presentation.

#### 14. Prior Year Summarized Financial Information

The financial statements include certain prior year summarized comparative information in total but not by net asset class. Such information does not include sufficient detail to constitute a presentation in conformity with GAAP. Accordingly, such information should be read in conjunction with the Foundation's financial statements for the year ended December 31, 2020, from which the summarized information was derived.

## 15. Subsequent Events

In preparing these financial statements, the Foundation's management has evaluated events and transactions, for potential recognition or disclosure, through November 1, 2022. In January 2022, the Foundation signed a lease agreement for its office in Detroit, Michigan. The office lease commenced on February 1, 2022 and expires on February 28, 2025. The Foundation also renewed its Washington, DC office lease on October 31, 2022 and the lease will expire on October 31, 2025. There were no additional subsequent events that require recognition or disclosure in these financial statements.